

May 29, 2012

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Sharrard at 7:00 p.m. on Tuesday, May 29, 2012, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowki, Jenkins, Johnson, Mankowski, Sharrard and Wishart.  
Members Absent: None.

Motion by Duczkowski, supported by Campbell, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Mayor Jenkins opened the Public Hearing for consideration of the 2012/13 Annual Budget and Millage Levy at 7:02 p.m. City Manager Joseph Duff reviewed the proposed budget and millage levies.

During the Public Comment portion of the meeting, Marie Kirt informed City Council that the City of Traverse City had voted not to hold Spring Clean-Up and that they have had a recycling program for the last two (2) years supported by Home Depot and Bill Marsh and asked if City Council would consider a similar program.

Mayor Jenkins closed the Public Hearing for consideration of the 2012/13 Annual Budget and Millage Levy at 7:39 p.m. No public comment was heard.

Motion by Mankowski, supported by Wishart, to adopt the 2012/13 Budget and Millage Levy as follows:

## REVENUES

101	General Fund	\$2,572,783
202	Major Street Fund	279,931
203	Local Street Fund	137,072
204	Municipal Street Fund	691,079
294	Downtown Development Authority Fund	36,050
302	Industrial Park Debt Retirement Fund	36,000
305	WWT Debt Retirement #1 Fund	216,200
310	WWT Debt Retirement #2 Fund	527,200
315	City Hall/DPW Debt Retirement Fund	234,400
330	Mankowski Rd. Special Assessment District Fund	3,000
394	Edelweiss Special Assessment Debt Retirement Fund	87,445
395	Edelweiss City Debt Retirement Fund	78,000
494	Downtown Development TIF Fund	172,200
590	WWT Operations Fund	995,600
591	Water Operations Fund	580,100
661	Equipment Fund	366,092
711	Perpetual Care Fund	500
730	Sick Leave Fund	<u>0</u>

**TOTAL REVENUES****\$7,013,651****EXPENSES**

101	General Fund	\$2,478,708
202	Major Street Fund	292,528
203	Local Street Fund	135,646
204	Municipal Street Fund	452,400
294	Downtown Development Authority Fund	33,300
302	Industrial Park Debt Retirement Fund	81,900
305	WWT Debt Retirement #1 Fund	198,575
310	WWT Debt Retirement #2 Fund	548,000
315	City Hall/DPW Debt Retirement Fund	240,100
330	Mankowski Rd. Special Assessment District	10,900
394	Edelweiss Special Assessment Debt Retirement Fund	87,445
395	Edelweiss City Debt Retirement Fund	76,663
494	Downtown Development TIF Fund	120,050
590	Sewer Operations Fund	917,710
591	Water Operations Fund	522,893
661	Equipment Fund	<u>349,950</u>
	<b>TOTAL EXPENSES</b>	<b>\$6,546,768</b>

And to approve a levy of 11.5869 mills for general operating purposes, .3000 mills for composting and curbside recycling purposes, 4.1513 mills for street/infrastructure improvements, 2.5000 mills for WWT Debt Retirement purposes, 1.4000 for City Hall/DPW Capital Improvement Debt Retirement purposes and 1.8582 in the Downtown Development District.

Ayes: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.

Nays: Johnson. Motion carried.

Motion by Sharrard, supported by Mankowski, **BE IT RESOLVED**, that expenditures for the fiscal year beginning July 1, 2012, and ending June 30, 2013, are hereby appropriated as follows:

**GENERAL FUND, 101**

Fringe Benefits/General Expenditures	\$	24,000
City Council		17,800
City Manager		64,100
Elections		15,264
Accounting & Auditing		16,000
Assessor		81,930
City Attorney/Legal Fees		45,000
City Clerk		54,170
Board of Review		2,830
Administrative Supplies		20,000
City Treasurer		28,800
City Hall and Grounds		71,850
Rental/Other City Property		93,950
Cemetery Operations		67,270

City Police Department	1,034,200	
Fire Services	63,223	
Planning Commission	4,450	
Department of Public Works	207,550	
Sidewalk Fund	17,825	
D.D.A. District	41,100	
Curbside Recycling	52,000	
Contributions to Other Funds, Streets and Debt Retirement	130,516	
Street Lighting	99,000	
Parking System	77,400	
Parks and Recreation	42,030	
Insurance and Bonds	15,700	
General Administration	52,150	
Health Insurance Premiums	25,000	
Promotional	65,600	
<b>GENERAL FUND TOTAL, 101</b>		<b>\$ 2,478,708</b>
<b>MAJOR STREET FUND, 202</b>		<b>\$ 292,528</b>
<b>LOCAL STREET FUND, 203</b>		<b>\$ 135,646</b>
<b>MUNICIPAL STREET FUND, 204</b>		<b>\$ 452,400</b>
<b>DOWNTOWN DEVELOPMENT AUTHORITY, 294</b>		<b>\$ 33,300</b>
<b>INDUSTRIAL PARK DEBT RETIREMENT FUND, 302</b>		<b>\$ 81,900</b>
<b>WWT DEBT #1 DEBT RETIREMENT FUND, 305</b>		<b>\$ 198,575</b>
<b>WWT DEBT #2 DEBT RETIREMENT FUND, 310</b>		<b>\$ 548,000</b>
<b>CITY HALL/DPW DEBT RETIREMENT FUND, 315</b>		<b>\$ 240,100</b>
<b>MANKOWSKI ROAD DEBT RETIRMENT FUND, 330</b>		<b>\$ 10,900</b>
<b>EDELWEISS SPECIAL ASSESS DEBT RETIRE FUND, 394</b>		<b>\$ 87,445</b>
<b>EDELWEISS CITY DEBT RETIREMENT FUND, 395</b>		<b>\$ 76,663</b>
<b>DOWNTOWN DEVELOPMENT TIF FUND, 494</b>		<b>\$ 120,050</b>
<b>SEWER OPERATIONS FUND, 590</b>		<b>\$ 917,710</b>
<b>WATER OPERATIONS FUND, 591</b>		<b>\$ 522,893</b>
<b>EQUIPMENT FUND, 661</b>		<b>\$ 349,950</b>

BE IT FURTHER RESOLVED that the revenues for the 2012/13 fiscal year are estimated as follows:

**GENERAL FUND, 101**

Property Taxes – 11.5869 Mills	\$ 1,951,000
Property Taxes – .3000 Mills for Composting/Curbside Recycling	53,000
State Revenues	273,000
Licenses & Permits	1,150
Interest	1,000
Other Revenue	35,000
Franchise Fees	15,000
Transfers f/Other Funds	160,433
Royalties	6,800
Cemetery Operations	29,300
City Police Department	10,550
DDA District	20,550

Parking System		16,000	
Estimated Surplus Over Expenditures		<u>(94,076)</u>	
<b>TOTAL</b>			<b>\$ 2,478,708</b>
<b>MAJOR STREET, 202</b>			
Revenues	\$	279,931	
Accumulated Surplus From Prior Years		<u>12,597</u>	
<b>TOTAL</b>			<b>\$ 292,528</b>
<b>LOCAL STREET, 203</b>			
Revenues	\$	80,556	
Contributions From Other Sources		56,516	
Estimated Surplus Over Expenditures		<u>(1,425)</u>	
<b>TOTAL</b>			<b>\$ 135,646</b>
<b>MUNICIPAL STREET FUND, 204</b>			
Property Taxes – 4.1513 Mills	\$	691,079	
Estimated Surplus Over Expenditures		<u>(238,679)</u>	
<b>TOTAL</b>			<b>\$ 452,400</b>
<b>DOWNTOWN DEVELOPMENT AUTHORITY, 294</b>			
Property Taxes - 1.8582 Mills	\$	31,000	
Contributions From Other Sources/Other Revenues		5,050	
Estimated Surplus Over Expenditures		<u>(2,750)</u>	
<b>TOTAL</b>			<b>\$ 33,300</b>
<b>INDUSTRIAL PARK DEBT RETIREMENT FUND, 302</b>			
Revenues	\$	0	
Contributions From Other Funds		36,000	
Accumulated Surplus From Prior Years		<u>45,900</u>	
<b>TOTAL</b>			<b>\$ 81,900</b>
<b>WWT DEBT#1 DEBT RETIREMENT FUND, 305</b>			
Revenues	\$	216,200	
Estimated Surplus Over Expenditures		<u>(17,625)</u>	
<b>TOTAL</b>			<b>\$ 198,575</b>
<b>WWT DEBT #2 DEBT RETIREMENT FUND, 310</b>			
Property Taxes – 2.5000 Mills	\$	417,400	
Revenues		109,800	
Accumulated Surplus From Prior Years		<u>20,800</u>	
<b>TOTAL</b>			<b>\$ 548,000</b>
<b>CITY HALL/DPW DEBT RETIREMENT FUND, 315</b>			
Property Taxes – 1.4000 Mills	\$	234,200	
Revenues		200	
Accumulated Surplus From Prior Years		<u>5,700</u>	
<b>TOTAL</b>			<b>\$ 240,100</b>
<b>SPECIAL ASSESS DISTRICT 1 DEBT RETIREMENT FUND, 318</b>			
Special Assessment Collections	\$	60,000	
Revenues		100	
Accumulated Surplus From Prior Years		<u>68,838</u>	
<b>TOTAL</b>			<b>\$ 128,938</b>
<b>MANKOWSKI ROAD DEBT RETIREMENT FUND, 330</b>			
Special Assessment Collections	\$	3,000	
Revenues		0	

Accumulated Surplus From Prior Years		<u>7,900</u>	
<b>TOTAL</b>			\$ 10,900
<b>EDELWEISS SPECIAL ASSESSMENT DEBT RETIRMENT FUND, 394</b>			
Special Assessment Collections	\$	81,545	
Revenues		5,900	
Estimated Surplus Over Expenditures		<u>0</u>	
<b>TOTAL</b>			\$ 87,445
<b>EDELWEISS CITY DEBT RETIRMENT FUND, 395</b>			
Contributions From Other Funds	\$	78,000	
Estimated Surplus Over Expenditures		<u>(1,337)</u>	
<b>TOTAL</b>			\$ 76,663
<b>DOWNTOWN DEVELOPMENT TIF FUND, 494</b>			
Property Taxes	\$	157,100	
Revenues		15,100	
Estimated Surplus Over Expenditures		<u>(52,150)</u>	
<b>TOTAL</b>			\$ 120,050
<b>SEWER OPERATIONS FUND, 590</b>			
Revenues	\$	995,600	
Estimated Surplus Over Expenditures		<u>(77,890)</u>	
<b>TOTAL</b>			\$ 917,710
<b>WATER OPERATIONS FUND, 591</b>			
Revenues	\$	580,100	
Estimated Surplus Over Expenditures		<u>(57,207)</u>	
<b>TOTAL</b>			\$ 522,893
<b>EQUIPMENT FUND, 661</b>			
Revenues	\$	366,092	
Estimated Surplus Over Expenditures		<u>(16,142)</u>	
<b>TOTAL</b>			\$ 349,950
<b>PERPETUAL CARE FUND, 711</b>			
Revenues	\$	500	
Estimated Surplus Over Expenditures		<u>(500)</u>	
<b>TOTAL</b>			\$ 0
<b>SICK LEAVE FUND, 730</b>			
Revenues	\$	0	
Estimated Surplus Over Expenditures		<u>(0)</u>	
<b>TOTAL</b>			\$ 0

AND BE IT FURTHER RESOLVED that 11.5869 mills be levied on the taxable valuation for the purpose of paying the General Fund operating expenses for the 2012/13 fiscal year; and, BE IT FURTHER RESOLVED that 0.3000 mills be levied on the taxable valuation for the purpose of providing funds for composting and curbside recycling within the City of Gaylord; and, BE IT FURTHER RESOLVED that 4.1513 mills be levied on the taxable valuation for the purpose of providing funds for improvements to the streets and related infrastructure within the City of Gaylord; and, BE IT FURTHER RESOLVED that 2.5000 mills be levied on the taxable valuation for the purpose of meeting 1999 General Obligation Debt Fund requirements (Wastewater Treatment Plant Expansion Project) for the fiscal year; and, BE IT FURTHER RESOLVED that 1.4000 mills be levied on the taxable valuation for the purpose of meeting 2006 General Obligation Debt Fund requirements (City Hall/DPW Capital Improvement Construction Project) for the fiscal year; and, BE IT FURTHER RESOLVED that 1.8582 mills be levied on the taxable valuation in the

Downtown Development District for the purpose of paying Downtown Development Administration expenses for the fiscal year; and, BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to collect 11.5869 mills for general operation purposes; .3000 for composting and curbside recycling purposes; 4.1513 mills for street and infrastructure improvements; 2.5000 mills and 1.4000 mills for debt retirement purposes and 1.8582 mills be collected on the taxable valuation in the Downtown Development District for administration purposes; and, BE IT FURTHER RESOLVED that the City Manager and City Clerk are hereby authorized to make budgetary transfers within the appropriations established in this budget, and that all transfers between appropriations may be made only by further action of the Gaylord City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

Ayes: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.  
 Nays: Johnson. Motion carried.

Motion by Mankowski, supported by Campbell, to adopt the following Water/Sewer Utility Rate Schedule, effective upon the first regular utility billing cycle in July 2012:

<b>PROPERTIES INSIDE THE CITY LIMITS</b>						
<b>Classification</b>	<b>Water Consumption Charge Per 100 Cubic Feet</b>	<b>Monthly Water Base Charge</b>	<b>Sewer Consumption Charge Per 100 Cubic Feet</b>	<b>Monthly Sewer Base Charge</b>	<b>Monthly Sewer Debt 1 Charge</b>	<b>Monthly Sewer Debt 2 Charge</b>
Residential	\$0.77	\$7.25	\$2.92	\$6.15	\$5.94	\$3.06
Institutional	\$0.77	\$26.80	\$2.92	\$15.15	\$26.14	\$13.46
Commercial	\$0.77	\$22.66	\$2.92	\$15.15	\$19.01	\$9.79
Manufacturing	\$0.77	\$25.10	\$2.92	\$15.15	\$24.35	\$12.55
Governmental	\$0.77	\$7.85	\$2.92	\$15.15	\$6.53	\$3.37
<b>PROPERTIES OUTSIDE THE CITY LIMITS</b>						
Residential	\$1.54	\$14.50	\$5.84	\$12.30	\$11.88	\$6.12
Institutional	\$1.54	\$53.60	\$5.84	\$30.30	\$52.28	\$26.92
Commercial	\$1.54	\$45.32	\$5.84	\$30.30	\$38.02	\$19.58
Manufacturing	\$1.54	\$50.20	\$5.84	\$30.30	\$48.70	\$25.10
Governmental	\$1.54	\$15.70	\$5.84	\$30.30	\$13.06	\$6.74

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Campbell, to approve an amendment to the City of Gaylord Ordinance Code, 21.015, PEDDLERS, SOLICITORS, TRANSIENT TRADERS, CHARITABLE SOLICITATIONS, FARM VENDORS, FARM MARKETS AND FLEA MARKETS. This amendment exempts Farm Vendors participating in a City or Downtown Development Authority sanctioned Farm Market from permit requirements of the Ordinance.

Ayes: Campbell, Duczkowski, Jenkins, Johnson, Sharrard and Wishart.  
 Nays: Mankowski. Motion carried.

This amendment is adopted as an Emergency Ordinance and becomes effective immediately.

Motion by Johnson, supported by Campbell, WHEREAS, the Michigan Natural Resources Trust Fund created the Michigan Land Trust Fund program to provide a source of funding for the public acquisition of lands for resource protection and public recreation; and, WHEREAS, the funding was derived from royalties on the sale and lease of state-owned mineral rights; and, WHEREAS, Michigan residents and communities benefit greatly from the grant awards given by the MNRTF; and, WHEREAS, the granting of these funds should not be earmarked for political agendas; and, WHEREAS, such action would erode the integrity of the Land Trust Fund. THEREFORE BE IT RESOLVED that the Gaylord City Council opposes any action that would divert Land Trust Fund dollars to anything other than the sole purpose of land acquisition, preservation of critical areas and the establishment and development of public recreation sites to enhance the lives of all Michigan residents and visitors.

Ayes: Unanimous. Motion carried.

Motion by Johnson, supported by Campbell, to approve a request by the Sugar Bowl for an Outdoor Café Permit and Liquor License at 214-230 West Main Street, from July 17 to July 21, 2012.

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 8:17 p.m.

Rebecca Curtis, City Clerk  
John Jenkins, Mayor