

December 10, 2012

Mayor Jenkins opened the regular meeting of the Gaylord City Council with prayer by Council Member Sharrard at 7:00 p.m. on Monday, December 10, 2012, in the City Council Chambers, located in the Gaylord City Hall, 305 East Main Street, Gaylord, Michigan. The Pledge of Allegiance followed the invocation.

Members Present: Campbell, Duczkowski, Jenkins, Mankowski, Sharrard and Wishart.  
Members Absent: Johnson.

Motion by Duczkowski, supported by Campbell, to dispense with the reading of the minutes of the previous meeting and to accept them as presented.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Campbell, to excuse the absence of Council Member Johnson from the meeting.

Ayes: Unanimous. Motion carried.

Mr. Jason Kelly and Mr. Doug Deeter of the Rehmann Group presented the 2012 Annual Financial Statement to the City Council.

Motion by Mankowski, supported by Campbell, to accept the 2012 Financial Statements, as presented.

Ayes: Unanimous. Motion carried

Motion by Sharrard, supported by Wishart, to approve the purchase of a Tractor/Holder at a price of \$16,000 from Jack Doheny Supplies.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Duczkowski, to approve a request by the Alpenfrost Committee for a Parade Permit on February 9, 2013, as presented.

Ayes: Unanimous. Motion carried.

Motion by Wishart, supported by Mankowski, to approve a request by the Otsego County Parks and Recreation Department for a designated loading zone on South Center Avenue, directly in front of the Community Center entrance. The Parks and Recreation Department is required to pay for any signage purchased to indicate the loading zone area.

Ayes: Unanimous. Motion carried.

Motion by Mankowski, supported by Campbell, to approve a land division at 1261 Village Parkway, as presented.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Wishart, to approve a land division at 317 and 319 West Main Street, as presented.

Ayes: Unanimous. Motion carried.

Motion by Sharrard, supported by Duczkowski, to make the following appointments:

Liaison appointments for 2013:

County Board of Commissioners: Council Member Johnson

Zoning Board of Appeals: Council Member Campbell

SANE – Chief McVannel

911 Committee: Chief McVannel/Alternate Dave Duffield

To dissolve all 2012 Standing Committees and to appoint the following Committees for 2013:

FUTURE PLANNING COMMITTEE: Johnson, Mankowski and Jenkins.

INDUSTRIAL PARK COMMITTEE: Johnson, Mankowski and Wishart.

STREET COMMITTEE: Campbell, Sharrard, Johnson, DPW Superintendent and City Manager.

PERSONNEL COMMITTEE: Sharrard, Jenkins, Duczkowski and City Manager.

PARK COMMITTEE: Campbell, Mankowski, Duczkowski and DPW Superintendent.

TREE COMMITTEE: Karen Clark, Sharrard and DPW Superintendent.

INTERMUNICIPAL COMMITTEE: Wishart, Jenkins, Becky Curtis and City Manager.

Reappoint Bill Michaels to the Board of Review for a 3-year term to expire in January 2016;

Reappoint Joe Duff to the Cemetery Commission for a 3-year term to expire in January 2016;

Confirm the Mayor's appointment of Phil Hofwebber and Mark Kersten to the DDA for 4-year terms to expire in January 2017 and Janice Sevenski for a 2-year term to expire in January 2015;

Appoint Joshua Meyerson as the 2013 City Health Officer and to designate Bill Lubs as the contact person.

Ayes: Unanimous. Motion carried.

Motion by Campbell, supported by Sharrard, that Council Member Mankowski is appointed Mayor Pro Tem for calendar years 2013 and 2014.

Ayes: Campbell, Duczkowski, Jenkins, Sharrard and Wishart.

Nays: None. Abstained: Mankowski. Motion carried.

Motion by Campbell, supported by Duczkowski, to approve for payment the following expenditures:

ADVANCE ELECTRIC INC.	IDC/CITY HALL/WWTP/STREETLIGHTS	201.23
AIRGAS USA LLC	MOTOR POOL MAINTENANCE	80.00
AMERICAN WASTE - ARROW	CITY HALL SANITATION SERVICE	81.00
ARROW UNIFORM RENTAL	DPW BLDG SUPPLIES/MECHANIC UNIFORM	338.54
AT&T	CITY HALL TELEPHONE EXPENSE	231.46
BADGER METER INC.	METER READING EQUIP SERVICE RENEWAL	450.00
BELLEROC TIRE/GAYLORD 058	MOTOR POOL MAINTENANCE	160.95
BIO-SYSTEM INTERNATIONAL	WWT PLANT SUPPLIES	493.86
C2AE	MANKOWSKI ROAD EXTENSTION	2,800.00

C2AE	SOUTH WISCONSIN AVENUE	16,380.00
CENTURYLINK	CITY HALL TELEPHONE EXPENSE	9.54
CITY OF GAYLORD	DDA/WWT PLANT SUPPLIES	77.85
CITY OF GAYLORD	UTILITY BILLS	191.61
COMMERCIAL CONTROL SYSTEMS INC	CITY HALL MAINTENANCE	1,630.00
CONSUMERS ENERGY	FAIRVIEW ROAD WATER TOWER	34.63
CONSUMERS ENERGY	NORTH OTSEGO AVENUE WELL	1,006.99
CONSUMERS ENERGY	NORTH HAZEL AVENUE WELL	533.70
CONSUMERS ENERGY	FAIRVIEW CEMETERY	23.45
CONSUMERS ENERGY	FAIRVIEW CEMETERY	35.11
CONSUMERS ENERGY	IDC PARK ENTRANCE	49.55
CONSUMERS ENERGY	DICKERSON ROAD WELL	757.34
CONSUMERS ENERGY	MILBOCKER ROAD LIFT STATION	119.89
CONSUMERS ENERGY	TRAFFIC LIGHTS	1,352.32
CONSUMERS ENERGY	STREET LIGHTS	4,326.79
CONSUMERS ENERGY	WISCONSIN AVENUE WATER TOWER	23.34
CONSUMERS ENERGY	TRAFFIC LIGHTS	1,352.32
CONSUMERS ENERGY	MILBOCKER ROAD LIFT STATION	61.47
CONSUMERS ENERGY	ASPEN PARK	224.22
CONSUMERS ENERGY	COMMERCE BLVD LIFT STATION	39.04
CONSUMERS ENERGY	STREET LIGHTS	4,323.88
CONSUMERS ENERGY	PAVILION	22.24
CONSUMERS ENERGY	HALE PARK	22.24
CONSUMERS ENERGY	185 S CENTER STREETLIGHTS	365.91
CONSUMERS ENERGY	PAVILION	217.31
CONSUMERS ENERGY	SOUTH CENTER WELL HOUSE	28.67
CONSUMERS ENERGY	126 WEST MAIN STREETLIGHTS	494.67
CONSUMERS ENERGY	DOUMAS PARK	22.24
CONSUMERS ENERGY	FREEL PARK	87.44
CONSUMERS ENERGY	DPW	476.92
CONSUMERS ENERGY	500 E SEVENTH STREET	9,577.71
CRA PAYMENT CENTER	MOTOR POOL PARTS AND MAINTENANCE	879.20
CRA PAYMENT CENTER	MOTOR POOL PARTS AND MAINTENANCE	3,493.98
REECCA CURTIS	CITY HALL MAINTENANCE - NOVEMBER	900.00
WAYNE DAVIS	REIMBURSEMENT FOR STUDY GUIDE	116.00
DELAGE LANDEN	CITY HALL COPY MACHINE EXPENSE	506.98
DELAGE LANDEN	POLICE DEPT COPY MACHINE EXPENSE	231.31
DELAGE LANDEN	CITY HALL COPY MACHINE EXPENSE	522.59
DORNBOS SIGN & SAFETY INC.	IDC PARK/LOCAL STREET SIGNS	182.02
DTE ENERGY	DPW	763.90
DTE ENERGY	WWT PLANT	33.60
DTE ENERGY	WWT PLANT	40.73
DTE ENERGY	SOUTH CENTER WELL HOUSE	38.36

DTE ENERGY	WWT PLANT	80.19
DTE ENERGY	WWT PLANT	485.22
DTE ENERGY	WWT PLANT	27.29
DTE ENERGY	PAVILION	186.03
DTE ENERGY	CITY HALL	561.11
DUBOIS COOPER ASSOCIATES	WWT PLANT PARTS	458.25
DUNN'S OFFICE SUPPLY & MACHINE	PD/CITY OFFICE/WWT/CITY HALL SUPPLIES	1,723.45
EASYPERMIT POSTAGE	POSTAGE	1,228.34
EASYPERMIT POSTAGE	POSTAGE	586.70
ELHORN ENGINEERING CO	WATER SUPPLIES	132.78
ELLSWORTH FARMERS EXCHANGE	DDA SUPPLIES	12.70
ELLSWORTH FARMERS EXCHANGE	CITY HALL SUPPLIES	424.45
EVERETT GOODRICH TRUCKING INC.	COLD PATCH - ROADWAY REPAIR	680.00
FISHER SCIENTIFIC	WWT PLANT SUPPLIES	663.96
FLOWERS BY JOSIE	MEMORIAL FLOWERS - HEMPENSTALL	51.70
FLOYD KOSCIELNIAK	CITY HALL MAINTENANCE	360.00
FLOYD KOSCIELNIAK	ELK FEED	1,787.50
FOSTER SWIFT	TAX TRIBUNAL LEGAL FEES	522.40
FRONTIER	RACCOON TRAIL LIFT STATION	50.58
FRONTIER	WWT PLANT TELEPHONE EXPENSE	199.08
FRONTIER	OTSEGO CLUB LIFT STATION	28.92
FRONTIER	DPW	66.58
FRONTIER	CITY HALL	437.14
FRONTIER	O'ROURKE LIFT STATION	99.12
FRONTIER	MEIJER DRIVE LIFT STATION	40.28
FRONTIER	DICKERSON ROAD LIFT STATION	42.24
FRONTIER	RACCOON TRAIL LIFT STATION	52.14
FRONTIER	OTSEGO CLUB LIFT STATION	28.92
GASLIGHT MEDIA	CITY HALL INTERNET EXPENSE	59.95
GAYLORD FEED & GRAIN INC	ELK FEED	640.00
GBS INC	ELECTION BALLOTS AND SUPPLIES	1,042.00
GILL-ROY'S COMPLETE HARDWARE	MOTOR POOL/WWT PLANT/DDA SUPPLIES	340.30
GORDON FOOD SERVICE INC	DPW SUPPLIES	41.94
GREAT LAKES ENERGY	LIFT STATIONS/STREETLIGHT/TRAFFIC SIGNAL	959.67
GREAT LAKES PIPE & SUPPLY	WWT PLANT/DDA SUPPLIES	688.67
GT RUBBER SUPPLY INC	MOTOR POOL SUPPLIES	23.94
GT RUBBER SUPPLY INC	WWT PLANT SUPPLIES	64.20
I-2000 INC.	WWT/DPW INTERNET EXPENSE	59.90
IDEXX DISTRIBUTION CORP	WWT PLANT SUPPLIES	178.63
IDEXX DISTRIBUTION CORP	WWT PLANT SUPPLIES	826.75
INDEPENDENCE TIRE AND AUTO REPAIR	MOTOR POOL MAINTENANCE	230.00
INNOVATIVE COMMUNICATIONS INC.	CITY HALL MAINTENANCE	545.00
INTEGRATED CONTROLS INC.	WELL CONTROL MAINTENANCE	765.00

JIM'S ALPINE AUTOMOTIVE	MOTOR POOL PARTS	508.81
JOHNSON OIL COMPANY OF GAYLORD	MOTOR POOL FUEL	1,662.20
JOHNSON OIL COMPANY OF GAYLORD	MOTOR POOL FUEL	4,482.02
KIRKPATRICK & DUBOIS PLC	LEGAL FEES	1,408.00
LAPPAN'S OF GAYLORD INC.	MOTOR POOL PARTS	51.60
LIVE VIEW GPS INC	ANNUAL RENEWAL	479.40
LOWES	DDA SUPPLIES	32.14
MARCOR TECHNOLOGIES LLC	COMPUTER MAINTENANCE	400.00
MAURER'S TEXTILE RENTAL SERVICE INC	CITY HALL MATS	93.81
MAURER'S TEXTILE RENTAL SERVICE INC	CITY HALL MATS	44.62
MEYER ACE HARDWARE	WWT PLANT SUPPLIES	1.49
MI ASSOC OF CHIEFS OF POLICE	MEMBERSHIP, MCVANNEL	115.00
MI LOCAL GOVERNMENT MANAGEMENT	2013 MEMBERSHIP, DUFF	110.00
MISS DIG	MISS DIG	205.60
NORTH AMERICAN SALT	ROAD SALT	19,199.17
NORTHERN ENERGY INC	FUELS AND FLUIDS	2,470.12
NYE UNIFORM CO	POLICE DEPT UNIFORM EXPENSE	99.00
NYE UNIFORM CO	POLICE DEPT UNIFORM EXPENSE	109.37
NYE UNIFORM CO	POLICE DEPT UNIFORM EXPENSE	22.00
NYE UNIFORM CO	POLICE DEPT UNIFORM EXPENSE	19.40
NYE UNIFORM CO	POLICE DEPT UNIFORM EXPENSE	17.50
OTSEGO COUNTY FIRE BOARD	FIRE CONTRACT INSTALLMENT	63,222.50
PAK MAIL	MAILING EXPENSE	22.88
PSI PRINTING SYSTEMS INC	IRS FORMS	59.77
PSI PRINTING SYSTEMS INC	UTILITY BILLING SUPPLIES	275.42
PSI PRINTING SYSTEMS INC	UTILITY BILLING SUPPLIES	750.55
SCIENTIFIC	MOTOR POOL PARTS	863.46
SIX K'S LAW SERVICE	ELK CARE - 11/12 - 12/08	240.00
SPARTAN SEWER AND SEPTIC	ASPEN PARK PORTA-POTTY	155.00
SQUEAKY CLEAN	CITY HALL MAINTENANCE	45.00
SQUEAKY CLEAN	CITY HALL MAINTENANCE	545.00
STANDARD ELECTRIC COMPANY	WWT PLANT PARTS	67.85
STANDARD ELECTRIC COMPANY	WWT PLANT PARTS	270.00
STATE ELECTRONICS	RADIO SYSTEM - DPW	4,063.50
STATE OF MICHIGAN	PERSONAL PROPERTY EXAMINER CERTIFICATION	150.00
STATE OF MICHIGAN	ASSESSMENT ANNUAL CERTIFICATION	150.00
STATE OF MICHIGAN	OPERATOR CERTIFICATION	95.00
STATE OF MICHIGAN	MUNICIPAL WASTEWATER TREATMENT OPERATOR	95.00
SYNAGRO CENTRAL	SLUDGE HAULING	43,852.96
TED FESTERLING LLC	MOTOR POOL REPAIR PARTS	272.00
TED FESTERLING LLC	MOTOR POOL PARTS	423.75
TRUCK & TRAILER SPECIALTIES OF	MOTOR POOL MAINTENANCE	1,425.92
UPPER LAKES TIRE DIST INC./MEEKHOF	MOTOR POOL MAINTENANCE	70.00

UPPER LAKES TIRE DIST INC./MEEKHOF	MOTOR POOL MAINTENANCE	70.00
USA BLUEBOOK	WWT PLANT SUPPLIES	208.47
USA BLUEBOOK	WWT PLANT SUPPLIES	47.49
WADE-TRIM	WATER SYSTEM OVERSIGHT	975.00
WASH-N-GO MANAGEMENT INC	MOTOR POOL MAINTENANCE	35.00
WASH-N-GO MANAGEMENT INC	MOTOR POOL MAINTENANCE	20.00
WILBER AUTOMOTIVE SUPPLY INC.	MOTOR POOL PARTS	912.18
XEROX CORPORATION	CITY POLICE COPY MACHINE EXPENSE	321.80
<u>XEROX CORPORATION</u>	<u>CITY POLICE COPY MACHINE EXPENSE</u>	<u>58.71</u>
		<b>\$225,192.58</b>

Ayes: Unanimous. Motion carried.

Motion to adjourn.

Meeting adjourned at 7:57 p.m.

Rebecca Curtis, City Clerk  
John Jenkins, Mayor